

FMEC CPD QUARTERLY STATUS REPORT

March (Q1) 2017

Welcome to the FMEC CPD Quarterly Status Report for Q1, 2017. This report provides an update on the activities of the FMEC CPD Steering Committee from January through March 2017 and describes our priorities for the second quarter of 2017.

Welcome - New Steering Committee Members

We are very pleased to announce that two new members have joined the Steering Committee, on behalf of two of our funding partner organizations. Dr. Sarita Verma, representing AFMC and Ms. Ann Chenier, representing the CMA joined the project in January and will collaborate with the current Steering Committee members on our ongoing activities and the development of our final recommendations throughout the final year of the project

Steering Committee Activities This Quarter

The activities in this quarter were focused on identifying additional data collection activities to address potential “data gaps” identified during our last Steering Committee meeting. This data collection is designed to ensure a comprehensive data set is available to inform our analysis and recommendations. Specific activities included:

- **Review of additional projects** submitted for potential endorsement.
- **Strategies to collect additional data** from endorsed projects.

Steering Committee Activities This Quarter (cont'd)

- Revision of **literature search strategies** and re-running of **searches** related to specific FMEC CPD priorities.
- Development of a **comprehensive document** detailing anticipated project outcomes and their alignment with FMEC CPD priorities.

During this quarter, the Steering Committee held a **full day, face to face meeting** for focused analysis and decision making that included:

- **Gap analysis** based on current data collection activities to identify any outstanding gaps.
- Identified and defined final data collection activities **to address potential gaps**.
- Defined **strategy and approach for developing final recommendations**.
- Continued development of the **framework for the final report**.

Steering Committee Priorities for Next Quarter (Q2 2017)

With data collection activities concluding and a comprehensive data set created, we will be focused on analysis and straw modelling of recommendations. Therefore, the main activities of the Steering Committee during Q2 2017 will include:

- Finalize the framework of final report as the foundation for creation of working groups and data analysis.
- Begin **documentation of data analysis** related to FMEC CPD priorities and final report recommendations.
- Define a **strategy to create working groups** to focus on development and refinement of final recommendations.

Interested in Learning More About Endorsed Projects?

Are you interested in learning more about the work of the FMEC CPD suite of endorsed projects? We have begun adding details about each project to our website as a means of enabling collaboration in areas of mutual interest.

To learn more about specific projects, select the “**DETAILS**” link beside any project using this link: http://www.fmec-cpd.ca/activities/#heading_reference_2

Stay Informed and Get Engaged

We encourage you to stay informed and get engaged with our work. As part of our commitment to comprehensive and ongoing communication of the progress and changes surrounding the FMEC CPD project our website is updated regularly. Please bookmark our site at <http://www.fmec-cpd.ca/> and visit frequently!

