

Subject: **FMEC CPD Quarterly Status, Sept (Q3) 2017**

Welcome to the FMEC CPD Quarterly Status Report for Q3, 2017. This report provides an update on the activities of the FMEC CPD Steering Committee from July through Sept 2017, describes our priorities for the fourth quarter of 2017, and identifies the plan for 2018.

### **FMEC CPD Themes**

The overall purpose of the FMEC-CPD project is to develop a pan-Canadian CPD system that “sustains innovation and ongoing quality improvement for the health of Canadians.” Here are the eight themes being addressed in this project:

- Theme 1:** Amplify and operationalize the Physician Practice Improvement principles and roles
- Theme 2:** Demonstrate CPD as a contributor to addressing emerging or unmet issues of importance to the health of Canadians.
- Theme 3:** Amplify the meaning and implications of scope of practice for physicians.
- Theme 4:** Contribute to understanding and rationalizing funding for the creation and dissemination of CPD activities.
- Theme 5:** Address CPD as an important part of the lifelong learning continuum for physicians.
- Theme 6:** Advance competency-based CPD tools, assessment strategies and data.
- Theme 7:** Address the required knowledge and skills needed by those participating in the development and delivery of CPD.
- Theme 8:** Address interprofessional teams as an important audience for CPD.

### **Steering Committee Activities This Quarter**

The activities in this quarter focused on identifying and refining the inclusion/exclusion criteria to run the literature searches for themes 2-7.

During a face-to-face meeting in Ottawa, ON (Sept 27 2017) the Steering Committee spent time formulating a new approach to the methodology for collection of data for the FMEC CPD Project and identified an enhanced consensus building model, including utilizing data collected from previous consultations of stakeholders. This data collection is designed to ensure a comprehensive data set is available to inform our analysis and recommendations.

Specific activities included:

- A **survey was distributed to Project Leads** of FMEC CPD endorsed projects in September. The survey was based on proposed include / exclude criteria on articles identified from the literature search strategy. Project outcomes and progress to date will be published on the website and will be a part of the recommendation development. On September 26 2017 Project Leads were invited to attend a face-to-face meeting/teleconference to share the information and outcomes about their endorsed projects. There were 14 project representatives in attendance from 31 projects.
- Revised the **literature search strategies** based on proposed criteria and update the priority **searches** related to specific FMEC CPD priorities.
- It was decided that priority Themes 4 and 6 will have **scoping reviews** of the literature undertaken.
- Themes 2, 3, 5, 7, and 8 will be addressed through narrative review using an **Expert led working group consensus process**.
- Theme 1 is being led by the FMRAC working groups in connection with our 2 FMEC CPD Co-chairs.
- Invites for the May 2018 Invitational Summit to be sent to organizations who represent stakeholders.

#### **Steering Committee Priorities for Next Quarter (Q4 2017)**

- Expert Working Group meetings begin.
- Scoping reviews of the literature to begin.

#### **2018 (Q1 – Q4 2018)**

- Finalize all narrative reviews and scoping reviews and create a draft report by mid-March 2018.
- The **draft report with recommendations** will be circulated to stakeholders in March for review, discussion and feedback during the Invitational Summit on May 4, 2018. The Summit will be designed to Review, discuss and revise the recommendations relevant to the eight themes that have served as the foundation for this project. The Summit will provide a forum to discuss the key recommendations within each theme and the structure that will enable and support these recommendations with the envisioned new CPD system going forward.

Recommendations related to individual themes will be developed using either a scoping review or narrative review of the published literature plus the outcomes reported from multiple projects submitted and endorsed by the FMEC CPD steering committee. We intend to circulate the draft recommendations by early March to those who will participate in the invitational Summit. Based on revisions proposed during the Summit

will be circulating an updated draft report for further consultation with your organization and a wider stakeholder audience.

- Fall 2018 – Final Report and implementation of recommendations

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